



JULY

Monday	Tuesday	Wednesday	Thursday	Friday
<p>1 <u>Canada Day</u></p>	<p>2 <u>Resume Writing</u> 9:30-3:30</p>	<p>3 <u>Cover Letter Writing</u> 9:30-12:00</p>	<p>4 <u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p><u>Ace The Interview</u> 1:00-3:30</p>	<p>5</p>
<p>8 <u>Resume Writing</u> 9:30-3:30</p>	<p>9 <u>Effective Job Search Strategies</u> 9:30-12:00</p>	<p>10 <u>Intro to Computers 1</u> 9:30-12:00 <u>Intro to Computers 2</u> 1:00-3:30</p>	<p>11 <u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p><u>Career Cruising & LMI</u> 1:00-3:30</p>	<p>12</p>
<p>15 <u>Resume Writing</u> 9:30-3:30</p>	<p>16 <u>Directions</u> 9:30-3:00</p>	<p>17 <u>Microsoft Word 1</u> 9:30-12:00 <u>Microsoft Word 2</u> 1:00-3:30</p>	<p>18 <u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p>	<p>19</p>
<p>22 <u>Resume Writing</u> 9:30-3:30</p>	<p>23 <u>Effective Job Search Strategies</u> 9:30-12:00</p>	<p>24 <u>Wellness Wednesday</u> See website for details ymcansworks.ca/wellness</p> <p><u>Cover Letter Writing</u> 9:30-12:00</p>	<p>25 <u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p><u>Social Media & Job Search</u> 1:00-3:30</p>	<p>26</p>
<p>29 <u>Resume Writing</u> 9:30-3:30</p>	<p>30 <u>Ace The Interview</u> 9:30-12:00</p>	<p>31 <u>Email & Internet</u> 9:30-12:00</p>		



AUGUST

Monday	Tuesday	Wednesday	Thursday	Friday
			<p>1</p> <p><u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p><u>Career Cruising & LMI</u> 1:00-3:30</p>	<p>2</p>
<p>5</p> <p><u>Natal Day</u> Closed</p>	<p>6</p> <p><u>Resume Writing</u> 9:30-3:30</p>	<p>7</p> <p><u>Intro to Computers 1</u> 9:30-12:00 <u>Intro to Computers 2</u> 1:00-3:30</p>	<p>8</p> <p><u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p><u>Cover Letter Writing</u> 1:00-3:30</p>	<p>9</p>
<p>12</p> <p><u>Resume Writing</u> 9:30-3:30</p>	<p>13</p> <p><u>Effective Job Search Strategies</u> 9:30-12:00</p>	<p>14</p> <p><u>Ace The Interview</u> 9:30-12:00</p>	<p>15</p> <p><u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p><u>Career Cruising & LMI</u> 1:00-3:30</p>	<p>16</p>
<p>19</p> <p><u>Resume Writing</u> 9:30-3:30</p>	<p>20</p> <p><u>Directions</u> 9:30-3:00</p>	<p>21</p> <p><u>Microsoft Word 1</u> 9:30-12:00 <u>Microsoft Word 2</u> 1:00-3:30</p> <p><u>Wellness Wednesday</u> See website for details ymcansworks.ca/wellness</p>	<p>22</p> <p><u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p><u>Email & Internet</u> 1:00-3:30</p>	<p>23</p>
<p>26</p> <p><u>Resume Writing</u> 9:30-3:30</p>	<p>27</p> <p><u>Effective Job Search Strategies</u> 9:30-12:00</p>	<p>28</p> <p><u>Social Media & Job Search</u> 9:30-12:00</p>	<p>29</p> <p><u>Service Orientation</u> Halifax & Cole Harbour 10:00 Dartmouth 2:00</p>	<p>30</p>



SEPTEMBER

Monday	Tuesday	Wednesday	Thursday	Friday
<p>2</p> <p>Labour Day Closed</p>	<p>3</p> <p>Resume Writing 9:30-3:30</p>	<p>4</p> <p>Intro to Computers 1 9:30-12:00 Intro to Computers 2 1:00-3:30</p>	<p>5</p> <p>Service Orientation Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p>Ace The Interview 1:00-3:30</p>	<p>6</p>
<p>9</p> <p>Resume Writing 9:30-3:30</p>	<p>10</p> <p>Effective Job Search Strategies 9:30-12:00</p>	<p>11</p> <p>Microsoft Word 1 9:30-12:00 Microsoft Word 2 1:00-3:30</p>	<p>12</p> <p>Service Orientation Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p>Career Cruising & LMI 1:00-3:30</p>	<p>13</p>
<p>16</p> <p>Resume Writing 9:30-3:30</p>	<p>17</p> <p>Directions 9:30-3:00</p>	<p>18</p> <p>Cover Letter Writing 9:30-12:00</p>	<p>19</p> <p>Service Orientation Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p>Email & Internet 1:00-3:30</p>	<p>20</p>
<p>23</p> <p>Resume Writing 9:30-3:30</p>	<p>24</p> <p>Effective Job Search Strategies 9:30-12:00</p>	<p>25</p> <p>Social Media & Job Search 9:30-12:00</p>	<p>26</p> <p>Service Orientation Halifax & Cole Harbour 10:00 Dartmouth 2:00</p> <p>Career Cruising & LMI 1:00-3:30</p>	<p>27</p>
<p>30</p> <p>Resume Writing 9:30-3:30</p>				